

13 January 1981

NOTE FOR: Chief, Building Planning Staff, OL
VIA: Director of Logistics
FROM: Daniel C. King
Deputy Director of Logistics
SUBJECT: Draft Study - Architect-Engineer Selection Procedures

Larry:

1. I don't see any particular problem with the approach suggested, and I assume that an effort has been made to ensure that it follows the letter of the law since we intend to do all of this publicly. It does raise a few questions, however, that I would like to discuss with you and Paul at your convenience including the following which are keyed to your draft:

Paragraph 2:

If I serve as the chairman of this group, then the Director of Logistics would subsequently have to serve as Chairman of the Agency Contract Review Board. Is this desirable? Should there be a representative from the Procurement Management Staff or any other Agency element?

Paragraph 3:

Can the security checks be performed within the time available?

Paragraph 5:

Who will be the negotiator and who will perform the cost analysis? I personally would prefer an experienced negotiator from Procurement Division and that the cost analysis (not cost estimate) be done by the Commercial Systems and Audit Division, OF.

Paragraph 6:

Should EXCOM be involved in the approval process?

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Attachment A

- o In view of the Executive Director's recent comment that the reception center is a "non winner," do we want to go ahead with it?
 - o What is the possibility of being able to have all members of the project be U.S. citizens considering the number of foreign nationals working as engineers and draftsmen for most U.S. firms?
2. I am available at your convenience.



^ Dan

STAT

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ENDORSEMENT:

I don't have any questions on Evaluation Criteria Points or Questionnaires, but I do think it would be worthwhile if we had something similar from GSA, FBO or the Corps of Engineers to compare with. Apparently, FBO uses three or so well-known architects to review design or select one. Then, an FBO board further reviews their recommendations. Also, I am concerned about advertising in Common Business Daily on February 1 in terms of publicity if Congress still has not seen FY-83 Budget. Is it legal to solicit by RFP and make source selection without funds?

Also, I think we might think about adding someone from the Corps of Engineers or NSA et al to source selection board.



James H. McDonald
Director of Logistics